



CITY OF SAUSALITO
AMENDED CITY COUNCIL AGENDA
In the COUNCIL CHAMBERS at 420 LITHO STREET, SAUSALITO, CA 94965
AND
209 EAST ROAD, ALTON BAY, NEW HAMPSHIRE

Tuesday, July 15, 2025

SPECIAL MEETING BEGINS AT: 4:00 PM
REGULAR MEETING BEGINS AT: 5:00 PM

THE PUBLIC MAY JOIN VIA ZOOM - Please click this URL to join.

<https://us02web.zoom.us/j/85275894165?pwd=KJKaETkUjibJUh8OI0OeCg9PIE9jn5.1>

PASSCODE: 123456

Or join by phone:

+1 669 900 6833
+1 669 444 9171
+1 719 359 4580
+1 253 205 0468

Webinar ID: 852 7589 4165

PASSCODE: 123456

Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above. If you want to comment during the public comment portion of the agenda, you can use the "Raise Hand" function in Zoom under Reactions or Press *9 if you are calling in. If you do not want to speak during the public comment portion of the agenda, you may also submit email correspondence to cityclerk@sausalito.gov. Emails received after 2:00 PM the day of the meeting may not be posted online until the day following the meeting.

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM, THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF IN ADVANCE OF THE MEETING.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to two (2) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than two minutes.

I. CALL TO ORDER, ROLL CALL, AND APPROVAL OF REMOTE PARTICIPATION - 4:00 PM

A. Mayor Cox Calls the meeting to order and requests that Roll Call be taken

II. CLOSED SESSION - 4:00 PM

A. Mayor Cox announces that item C.1.-C3 will be discussed in Closed Session

B. Public Comment on Closed Session Items

C. City Council adjourns to CLOSED SESSION to consider the following:

C1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2)) Significant Exposure to Litigation: One Case

C2. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

*Agency Designated Representative: Kathy Nikitas, Human Resources Manager and Charles Sakai, Sloan Sakai
Employee organization: Sausalito Police Association*

*C3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code 54956.9(d) (1))
Sullivan v. City of Sausalito, Marin County Superior Court, Case No. CV 0004822*

III. RECONVENE TO OPEN SESSION - 5:00 PM

A. Roll Call

B. Pledge of Allegiance

C. Closed Session Announcements (if any)

D. Approval of Agenda

1. SPECIAL PRESENTATIONS/MAYOR'S ANNOUNCEMENTS - 5:02 PM

1.A Golden Gate Bridge Highway Transportation District Presentation titled "Sausalito Ferry Terminal Replacement Project" by John Eberle, Deputy District Engineer

2. COMMUNICATIONS - 5:25 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters within the jurisdiction of the City Council that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speaker's Card and turn it in to the City Clerk.

3. CONSENT CALENDAR - 5:40 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers may request that specific items be removed from the Consent Calendar for separate action. Members of the public and City staff may request Councilmembers to do so. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be heard on any item that was removed from the Consent Calendar. Consent Calendar items are required to have their funding be within existing appropriations of the approved City Council budget. Public Comment shall be limited to 2 minutes per person unless otherwise directed by the Mayor or Council.

o City Council questions to Staff

o PUBLIC COMMENT

o Motion to approve the following actions:

3.A Adopt the Meeting Minutes of June 17, 2025

[Attachment 1 - Draft Meeting Minutes of June 17, 2025](#)

3.B Adopt a Resolution Authorizing the City Manager to Execute an Agreement with MCCi, LLC for Citywide Records Services that is Compliant with the California Government Code and the City

of Sausalito Records Retention Schedule and to Execute Addendum No.1 to Master Services Agreement No. 42966

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Master Services Agreement](#)

[Attachment 3 - Addendum No. 1](#)

[Attachment 4 - Addendum No. 2 \(pending\)](#)

- 3.C Second Reading and Adoption of Ordinance No. 06-2025, An Ordinance of the City Council of the City of Sausalito Enacting Chapter 15.14 (Marin Electric Bicycle Safety Pilot Program) of Title 15 (Vehicles and Traffic) of the Sausalito Municipal Code**

[Staff Report](#)

[Attachment 1 - Ordinance 06-2025](#)

- 3.D Approve the SB 79 Correspondence to Senator Wiener Offering to Remove Objection if Historic District Exemption is Added to the Bill**

[Attachment 1 - Memo from Mayor Cox](#)

[Attachment 2 - SB79 Letter Withdrawing Opposition if Amended](#)

- 3.E Approval of a Three-Year Agreement with Springbrook Software Incorporated for City-wide Financial Information Management System Software Services for an Amount of \$168,203.21 from Various Funds**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Agreement Amendment](#)

- 3.F Receive and File Staff's Update to BCDC's Enforcement Committee for a Triannual Update on July 23, 2025**

[Staff Report](#)

[Attachment 1 - Presentation to be submitted to BCDC](#)

- 3.G Authorize Staff to Proceed with Soliciting for Construction Bids for the Dunphy Park Improvement Phase 2 Project for an Engineer Estimate of \$1,164,510**

[Staff Report](#)

[Attachment 1 - Project Plans](#)

[Attachment 2 - Presentation](#)

[Attachment 3 - Measure F Fact Sheet](#)

- 3.H Adopt a Resolution Authorizing the City Manager to sign the Bay Conservation and Development District permit application on behalf of the City's tenant, Golden Gate Bridge Highway Transportation District, related to the District's Sausalito Ferry Terminal Replacement Project**

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Sausalito Ferry Terminal Improvement Project \(BCDC Permit Application\)](#)

[Attachment 3 - MOU between City of Sausalito and GGBHTD](#)

- 3.I Adopt a Resolution Approving the Downtown Sausalito Business Improvement District Association Budget for Fiscal Year 2025-2026**

[Staff Report](#)

[Attachment 1 - DSBIDA FY 2025-2026 Annual Report](#)

[Attachment 2 - Management District Plan](#)

[Attachment 3 - Draft Resolution](#)

[Attachment 4 - Engineer's Report](#)

- 3.J Sausalito Police Department's Crime and Traffic Report Calendar Year 2025 - Second Quarter/Year to Date Report**

[Staff Report](#)

[Attachment 1 - Statistical Data Report for Crime and Traffic](#)

4. PUBLIC HEARING ITEMS - NONE

5. BUSINESS ITEMS - 5:50 PM

- 5.A Receive and File the Report regarding the implementation of AB 413 Daylighting at roadway crossing with marked and unmarked crosswalks and review staff's recommendation on Implementing the no parking areas**

(Kevin McGowan, Public Works Director)

- o Staff Report - 10 minutes
- o City Council questions - 10 minutes
- o Public Comments - limited to 2 minutes/person
- o Motion/City Council discussion - 15 minutes

[Staff Report](#)

[Attachment 1 -Technical Memorandum dated June 23, 2025](#)

[Attachment 2 - Assembly Bill 413](#)

[Attachment 3 - Standard Notice to Fronting Property Owner](#)

[Attachment 4 - Map of AB 413 Areas](#)

5.B Provide Direction to Staff on Whether to Proceed with an Expanded Scope to Address Parking Lot 1 Reconstruction Project

(Kevin McGowan, Public Works Director)

- o Staff Report - 10 minutes
- o City Council questions - 10 minutes
- o Public Comments - limited to 2 minutes/person
- o Motion/City Council discussion - 15 minutes

[Staff Report](#)

[Attachment 1 - Parking Lot 1 Reconstruction RFP](#)

[Attachment 2 - Presentation](#)

5.C Authorize Staff to Proceed with Soliciting for Construction Bids for the 2024 Roadway Rehabilitation Project for an Engineer Estimate of \$2.3 Million

(Kevin McGowan, Public Works Director)

- o Staff Report - 10 minutes
- o City Council questions - 10 minutes
- o Public Comments - limited to 2 minutes/person
- o Motion/City Council discussion - 15 minutes

[Staff Report](#)

[Attachment 1 - 2024 resurfacing Plans](#)

[Attachment 2 - Presentation](#)

6. CITY MANAGER REPORTS, COUNCILMEMBER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 7:45 PM

6A. City Manager Information for Council

- o Report - 5 minutes
- o City Council questions - 5 minutes
- o Public Comment - limited to 2 minutes/person

6B. City Attorney Information for Council

- o Report - 5 minutes
- o City Council questions - 5 minutes
- o Public Comment - limited to 2 minutes/person

6C. Councilmember Committee Reports

- o Report - 5 minutes
- o City Council questions - 5 minutes
- o Public Comment - limited to 2 minutes/person

6D. Appointments (if any)

6E. Future Agenda Items

- o [Future Agenda Items](#)
- o City Council questions - 5 minutes
- o Public Comment - limited to 2 minutes/person

6F. Minutes from Boards, Commissions, and Committees

6G. Other reports of significance

6H. Public Comment on Items 6A-6C and 6E-6G: limited to 2 minutes/person

7. ADJOURNMENT

The next regularly scheduled City Council meeting will be held August 5, 2025, with the open session due to commence at approximately 5:00 PM.

LEAD DEPARTMENT

Administration Department
City Hall, Main floor
420 Litho Street
Sausalito, CA 94965
(415) 289-4199
admin@sausalito.gov

CITY COUNCIL

Joan Cox, Mayor
Steven Woodside, Vice Mayor
Melissa Blaustein, Councilmember
Jill James Hoffman, Councilmember
Ian Sobieski, Councilmember

STAFF

Chris Zapata, City Manager
Brandon Phipps, Assistant City Manager
Sergio Rudin, City Attorney
Walfred Solorzano, City Clerk
Kevin McGowan, Public Works Director/City Engineer
Jesus Nava, Interim Finance Director
Stacie Gregory, Chief of Police
Chris Tubbs, Fire Chief
Kathy Nikitas, Human Resources Manager
Catie Thow Garcia, Resiliency & Sustainability Manager
Bryan Vitale, Community Services Director
Jeffrey Jackson, City Librarian

LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:

Pursuant to California requirements under the Levine Act, applicants, parties, and their agents who have made campaign contributions totaling more than \$500 (aggregated) to a City Council Member over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and City Council member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration. The foregoing statements do not constitute legal advice, nor recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

DECLARATION OF POSTING

This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the city website. Under penalty of perjury, this Agenda was posted to the public within 72 hours prior to the meeting.

Disability Access In compliance with the Americans with Disabilities Act (28 C.F.R. 35.102- 35.104, ADA Title 11), if you need special assistance to participate in a City of Sausalito meeting, such as assistive listening devices, materials in large print or Braille, real time captioning, a translator, a sign language interpreter or other accommodations, please call, email or visit the Lead Department (see contact information on previous page) at least 72 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting. Please contact the Lead Department for questions about accessibility of the meeting space, including the location of the nearest bus stop and accessible curbside parking to the meeting space. **How to obtain City Council Agendas Posted Agendas :** Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall. **Agendas on the web:** www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting. **Lead Department Office:** Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito. **City Council Meetings:** Agendas are also available for the public at every City Council meeting. **How to obtain City Council Agenda Packet Materials**
Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting. **Staff Reports on the Web:** www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting. **At City Council Meetings:** A complete agenda packet is available for review at each City Council meeting. **How to Stay Current** Subscribe to the *Sausalito Currents*, City's e-mail distribution service for City news, announcements about upcoming public meetings including Council and Board/Commission meetings, forums, a variety of special events, and occasional news flashes on important issues affecting

Sausalito, like road closures and weather alerts. You can also follow official City of Sausalito messages and postings on **Facebook, Nextdoor, Twitter and Nixle**. To subscribe or follow, visit www.sausalito.gov